

**Minutes of the Meeting of the Board of Education
Willow Springs Consolidated School District No. 108
Monday, May 18, 2020
Meeting Held Virtually**

Call to Order

Meeting called to order at 6:34 p.m.

Roll Call

Members present: Ciota, McSweeney, Hawkins, Bohac, and Patrick
Administration: Superintendent Patrick & Principal Smuda

Pledge of Allegiance

The Pledge of Allegiance was led by Vice President, Doug Ciota.

Acceptance of the Superintendent's Agenda

The superintendent recommends the approval of the Superintendent's Agenda.

Motion 20-101 by Hawkins, seconded by Bohac as recommended by the superintendent for the approval of the superintendent's Agenda.

Roll Call Vote: Yeas: Ciota, McSweeney, Hawkins, Bohac, and Patrick

Public Comment

This meeting was electronically due to the COVID-19 Health Crisis and Governor Pritzker's Shelter in Place Executive Order. Public attendance was restricted from the meeting. This was announced on the published agenda. Also announced on the public agenda was the notice to send any public comments or questions or if you wish to attend the meeting by muted phone to the superintendent at fpatrick@willowsschool.org by 5pm May 18, 2020 for inclusion at the meeting.

The meeting was Audio Recorded and that recording will be made available to the public upon request to the superintendent.

No community members present.
Valerie Wacker took the minutes.

Financial Report

The auditor's report for the month of March was in the packet. Nick Cavalier from Baker Tilly presented the financial report & answered all questions. He also talked about the CARES Act.

Minutes

A copy of the April 28, 2020 regular meeting minutes were included in the packet.

The superintendent recommends the approval of the minutes from the Regular Board Meeting for April 28, 2020.

Motion 20-102 by Bohac, seconded by McSweeney as recommended by the superintendent that the Board approve the minutes from the Regular Board Meeting for April 28, 2020.

**Roll Call Vote: Yeas: Ciota, McSweeney, Hawkins, Bohac, and Patrick
Abstain:**

Consent Agenda

The superintendent recommends the approval of the consent agenda.

Motion 20-103 by Ciota, seconded by Hawkins as recommended by the superintendent for the approval of the consent agenda.

Consent #1

The superintendent recommends the approval of the payroll and the approval of the bills in the amount of \$211,020.75 (8A-1-2), the reimbursement of the Imprest Fund in the amount of \$153.65 (8B) and approval of the Activity Fund balance of \$55,998.02 (8C) for the month of May 2020.

Consent #2

The superintendent recommends the approval of the financial report for the month of April 2020. Fund balances: Educational: \$4,350,769; Operations & Maintenance: \$394,937; Debt Service: \$649,509; Transportation: \$411,858; IMRF: \$254,099; Capital Projects: 579,367; Working Cash: \$541,679; Tort: \$78,332; and Fire Prevention & Life Safety \$4

Roll Call Vote: Yeas: Ciota, McSweeney, Hawkins, Bohac, and Patrick

Notices and Communications

The superintendent presented the following news articles:

A-a. 3 newspaper and related to National and Illinois Education issues.

1. Included in the packet were 3 articles related to school resuming in the fall
It's a lot of articles, and 1 might be enough, but they reflect all the current thinking and barriers that will be in place for next school year.

A-b. 0 newspaper and related articles related to Willow Springs School District 108.

A-c. 0 Newspaper and related articles related to early childhood education.

Item 9B Legislative/SCOPE report: 4 Items.

The Illinois Legislature has yet to meet since the Pandemic took hold. The superintendent believes some actions will need to take place relatively soon as the budget needs to be approved by 7/1. The rules of budget adoption are more stringent beginning on 6/1. They may not have enough information to formulate a realistic budget by 6/1.

Item 9C State Board of Education Correspondence: 0 Items.

Item 9D Illinois Association of School Boards Correspondence: 0 Items.

Item 9E AERO Correspondence items: 0 Items.

Item 9F EBC Health Insurance Co-op Correspondence items: 0 Items.

Item 9G Village of Willow Springs Correspondence: 0 items.

Item 9H County Clerk Correspondence: 0 items.

Item 9I Intermediate Service Center Correspondence: 0 items.

Item 9J Township Treasurer Correspondence: 0 items.

Item 9K

Superintendent Correspondence Received: 0 items.

Superintendent Correspondence Sent: 0 items.

Item 9K-A Freedom of Information Act Requests and Notices 0 items.

Special Education

The AERO Governing Board has not met since our last meeting. They will meet right after our Board Meeting on May 18th.

Each year, we need to appoint the 108 member to represent us on the AERO Governing Board. Micki Bohac has done it for the past year, and she's willing to continue in the role.

The superintendent recommends that Micki Bohac be appointed to represent the District on the AERO Governing Board.

Motion 20-104 by McSweeney, seconded by Patrick as recommended by the Superintendent that Micki Bohac be appointed to represent the District on the AERO Governing Board.

Roll Call Vote: Yeas: Ciota, McSweeney, Hawkins, Bohac, and Patrick

Principal's Report

Principal Smuda reported:

We had a great teacher appreciation week. The teachers received several Enchanted Backpack gifts, a mask made by Teresa Malawski & a Dunkin Donuts card from Administration. We played a couple of games at our Google Meets meetings.

Re Grades: P = Pass which is 50% and over of work being turned in.

N = Needs Support if less than 50% of work was turned in.

If NS, then the student will need to attend summer school if it can be held in school or Homework Club in the fall. It would start right away instead of the usual day after Labor Day. Students will have to obtain something like 30 hours of Homework Club before they are done with Homework Club. If they pass in Reading and Math but an NS for Gym, then they will not attend Homework Club.

4th grade have the best grades, only 2 NS students. Jaclyn Dondlinger & Nicole Jaronczyk taught their classes together.

Thursday, May 21st is the last day for EC – 7th grades. Teachers will reach every student & telling them “See you next year.” They will also bring in all their Chromebooks, books, etc. And pick up all the items they left behind along with their report cards.

ARGO will give devices for a free summer school to the 8th graders that attend. We have 15 out of 45 students with NS grades.

The superintendent said we are to receive \$106,000 CARE Act dollars which most will be used on Professional Development over the summer for Remote Learning for next year.

It was also mentioned that we will have a Videographer taping all sessions of the graduation which will take place on June 18th. The Videographer will edit all sessions together and put it on a DVD that all graduates will receive. The total cost is only \$2,500.

11A Class Size Information

Since the School Closure, we have had no new students and only one transfer out.

Item 12A COVID-19 Update

1. 8th grade graduation will be on June 18th and there will be 6 sessions with no more than 8 graduates at a time. The stage will be on the blacktop & all parents will be able to have one car pull up on the blacktop giving them a front row seat to the graduation but will have to stay in the cars. They will be able to tune into FM radio to hear the graduation. The only person that will come out of the car will be the graduate. Graduates will sit 6 feet apart & walk the stage. Principal Lori Smuda will say a few words about each graduate & give out any awards. All sessions will be recorded & the Videographer will edit them all together for the students DVDs.
2. Thursday, May 21st will be the materials swap. The students will bring back their Chromebooks, textbooks, library books and any finished work, and then pick up all the items that were in their desks and lockers along with their report cards. Grade levels will be separated by different entrances & then will be split up alphabetically with different time slots by last names.
3. There are many possibilities that we are going to be considering for next school year, as increasingly, it looks nearly impossible that we will be doing anything close to normal. The superintendent gave the Board some examples as to what is being put out there at this time though things change day by day. We await State guidelines as well as opportunity to work through them as an administrative team before making a recommendation to the Board.

Item 12B Summer Meals

We will continue to serve meals throughout the summer months. We are currently serving about 40 students a day, breakfast and lunch. We purchased enough pre-packaged breakfasts to get us through. We will purchase lunches from ARGO. They are taking 2 weeks off – Memorial Day week and July 4th week. Teresa and Elzbieta will be making the meals for those 2 weeks.

Item 12C Regular Meals for FY2021

The superintendent started the process of looking for new lunch vendors. With everything going on, the superintendent had to take it off his plate. We don't have the capacity to go through the process to obtain a new vendor for next school year, and logistically make it happen while focusing on school in the COVID-19 era. He asked District 109 if we could extend the current contract one year. They were agreeable and are holding the existing pricing. We have a head start for moving forward next school year.

Item 12D Transportation Contract Amendment

This is carryover from last month. First Student provided information as to what the 40% of the costs will go to. The explanation email was in the packet. Most of the costs are being kept local covering mechanics, technicians, Hodgkins office staff, Hodgkins rent, liability insurance, and some for shared national expenses. We may be reimbursed by the State for some of this as well – it's allowable if the funds are there. We would pay nine weeks' worth, from the time of the shut down until the end of school. They will do a year end reconciliation and if the costs are less than the 40%, then we would get a credit.

The superintendent recommends the approval of the Amendment to the Student Transportation Service Agreement between Willow Springs SD 108 and First Student.

Motion 20-105 by Ciota, seconded by McSweeney as recommended by the Superintendent the approval of the Amendment to the Student Transportation Service Agreement between Willow Springs SD 108 and First Student.

Roll Call Vote: Yeas: McSweeney, Hawkins, and Patrick

Nays: Ciota and Bohac

Item 12E Summer Projects 2020

The work began on May 11th on the air handling and electrical portions of the job. The doors portion begins on June 1st. So far, it's been an easy go.

Item 13 Calendar Information

Item 14 Closed Session

Board needed to go into closed session to discuss personnel issues.

Motion 20-106 by Ciota, seconded by Patrick to go into Closed Session at 6:27 p.m. with the purpose of discussing personnel issues.

Roll Call Vote: Yeas: Ciota, McSweeney, Hawkins, Bohac, and Patrick

Motion 20-107 by Hawkins, seconded by Patrick Board returned to open session at 6:59 p.m.

Roll Call Vote: Yeas: Ciota, McSweeney, Hawkins, Bohac, and Patrick

Item 15 Final Actions

The superintendent recommends the approval of the increase of the non-union employees as represented.

Motion 20-108 by McSweeney, seconded by Ciota as recommended by the superintendent the approval of the increase of the non-union employees as represented.

Roll Call Vote: Yeas: Ciota, McSweeney, Hawkins, Bohac, and Patrick

The superintendent recommends the approval of the 3 year employment contract for Principal Lori Smuda.

Motion 20-109 by Patrick, seconded by McSweeney as recommended by the superintendent the approval of the 3 year employment contract for Principal Lori Smuda.

Roll Call Vote: Yeas: Ciota, McSweeney, Hawkins, Bohac, and Patrick

The superintendent recommends the approval of the 1 year employment contract for Megan Litko, special education coordinator.

Motion 20-110 by Ciota, seconded by Hawkins as recommended by the superintendent the approval of the 1 year employment contract for Megan Litko, special education coordinator.

Roll Call Vote: Yeas: Ciota, McSweeney, Hawkins, Bohac, and Patrick

Item 16 Adjournment

Motion 20-111: Adjournment at 7:02 pm

Motion made by McSweeney, Seconded by Hawkins

Hearing no objections so moved.



President



Secretary