

**Minutes of the Meeting of the Board of Education
Willow Springs Consolidated School District No. 108
Monday, August 13, 2018
Willow Springs School Library**

Call to Order

Meeting called to order at 6:35 p.m.

Lauren McSweeney was appointed Secretary Pro-Tem.

Roll Call

Members present: Weeg, Ciota, Ristić, L. McSweeney, and Timmons

Pledge of Allegiance

The Pledge of Allegiance was led by President, Mary Ellen Weeg.

Acceptance of the Superintendent's Agenda

The superintendent recommends the approval of the Superintendent's Agenda.

Motion 19-012 by Ciota, seconded by Timmons as recommended by the superintendent for the approval of the superintendent's Agenda.

Roll Call Vote: Yeas: Weeg, Ciota, Ristić, L. McSweeney, and Timmons

Audience

Lori Smuda, Principal, Teachers: Jadda Castaneda & Dena Brockob and Carl Thomas from Baker Tilly Virchow Krause

Minutes

A copy of the July 24, 2018 regular meeting minutes were included in the packets.

The superintendent recommends the approval of the minutes from the Regular Board Meeting for July 24, 2018.

Motion 19-013 by Ciota, seconded by Timmons as recommended by the superintendent for the approval of the minutes from the Regular Board Meeting on July 24, 2018.

Roll Call Vote: Yeas: Weeg, Ciota, Ristić, L. McSweeney, and Timmons

Abstain:

Financial Report

The auditor's report for the month of June was in the packet. We ended the fiscal year as planned within our budget. Because our meeting is much earlier in the month, the July data has not yet left the Treasurer's office. Carl Thomas was present and answered all questions.

Presentation and Acceptance of the Tentative FY2019 Budget

Carl Thomas from Baker Tilly Virchow Krause presented the tentative budget. We will keep it on file for inspection for the next 30 days in the office. During this time we will continue to refine it and then have a budget hearing at the next meeting to approve the final budget. The tentative budget was separate from the packet in the envelope.

This is a very rough draft of the budget. It will be revised in the coming month. Carl, Nick & the superintendent will be meeting in late August to accomplish the revision. We continue to strive to budget conservatively both on the income and expenditure side. When you look at the overall budget, across all funds, it is a fairly balanced budget. The budget is implemented on the new levy plan that allows the District to levy without transfer. However, we are caught between levy years, and we may need to make an adjustment.

The process for the budget: in August, the Board approves a tentative budget and calls for a budget hearing in 30-40 days, and then adopts the budget at a regular meeting. We will hold the budget hearing as a part of the September meeting.

The superintendent recommends the acceptance of the FY 2019 tentative budget and the display of the tentative budget for a minimum of 20 days.

Motion 19-014 by Timmons, seconded by Ciota as recommended by the superintendent the Board accepts the FY 2019 tentative budget and puts it on display for a minimum of 20 days.

Roll Call Vote: Yeas: Weeg, Ciota, Ristić, L. McSweeney, and Timmons

The superintendent recommends that the mandatory budget hearing to officially approve the budget take place at 6:30pm on September 25, 2018 and that the date and time of the meeting be publicized as set by school code.

Motion 19-015 by, Ciota seconded by Timmons as recommended by the superintendent the mandatory budget hearing to officially approve the budget will take place at 6:30pm on September 25, 2018 and that the date and time of the meeting will be publicized as set by school code.

Roll Call Vote: Yeas: Weeg, Ciota, Ristić, L. McSweeney, and Timmons

Consent Agenda

The superintendent recommends the approval of the consent agenda.

Motion 19-016 by L. McSweeney, seconded by Weeg as recommended by the superintendent for the approval of the consent agenda.

Consent #1

The superintendent recommends the approval of the payroll and the approval of the bills in the amount of \$109,792.96 (8A-1-2), the reimbursement of the Imprest Fund in the amount of \$1,206.31 (8B) and approval of the Activity Fund balance of \$47,071.25 (8C) for the month of August 2018.

Consent #2

The superintendent recommends the approval of the financial report of the auditor for the month of June 2018. Fund balances: Educational: \$3,090,399; Operations & Maintenance: \$585,825; Debt Service: \$556,943; Transportation: \$270,874; IMRF: \$269,593; Capital Projects: 0; Working Cash: \$518,411; Tort: \$692,297; and Fire Prevention & Life Safety \$487

Consent #3

The superintendent recommends the acceptance of the \$2,500 donation from Robert and Barbara Swanson.

Consent #4

The superintendent recommends the acceptance of furniture and materials from the Hinsdale Methodist Preschool and Burr Ridge District.

Consent #5

The superintendent recommends the acceptance of \$9,600 from Jay and Zach Medlin for the Debbie Medlin Character Scholarship Fund.

Consent #6

The superintendent recommends the acceptance of Britta Beardsley's resignation effective August 2, 2018.

Consent #7

The superintendent recommends the destruction of the audio recordings from the Closed Session meeting of January 24, 2017 as written record of this session exists.

Roll Call Vote: Yeas: Weeg, Ciota, Ristić, L. McSweeney, and Timmons

Notices and Communications

The superintendent presented the following news articles:

A-a. 0 Journal articles related to National and Illinois Education Issues at this time.

A-b. 0 Newspaper and related articles related to Willow Springs School District 108.

A-c 0 Newspaper and related articles related to early childhood education

Item 9B Legislative/SCOPE report: 0 Items.

Item 9C State Board of Education Correspondence: 0 Items.

Item 9D Illinois Association of School Boards Correspondence: 0 Items.

Item 9E AERO Correspondence items: 0 Items.

Item 9F EBC Health Insurance Co-op Correspondence items: 0 Items.

Item 9G Village of Willow Springs Correspondence: 0 items.

Item 9H County Clerk Correspondence: 0 items.

Item 9I Intermediate Service Center Correspondence: 0 items.

Item 9J Township Treasurer Correspondence: 0 items.

Item 9K

Superintendent Correspondence Received: 0 items.

Superintendent Correspondence Sent: 2 items.

1. The letter sent to Dave Patterson after the June Board meeting. The superintendent has not heard from him.
2. The superintendent's annual letter to staff welcoming them to the new school year.
3. Copy of the letter sent to the local businesses asking them to be watchful for our kids.

Item 9K-A Freedom of Information Act Requests and Notices 1 item.

1. Katherine Smyser from NBC5 requested info regarding sexual misconduct and sex/gender discrimination claims and settlements. The District had nothing to report.

Special Education

The AERO Governing Board has not met since our July meeting

Summer Step-Up was a huge success! Alicia's section of pre-k showed growth amongst the students' behaviors. They demonstrated standing in line properly, taking turns, raising their hands to answer, and sharing during playtime. This is our third Pre-K Step-Up and the principal would like to continue the program.

During math instruction in Step-Up, the principal was able to teach a section of the junior high group. All four students attending for "mandatory" reasons attended all 12 days and have successfully passed to the next grade level!

On the last day of Step-Up, Sarah Bromberger had the band perform a new song for all students. We finished the last day with sno-cones!

The M2M (Math to Mastery) committee met several times over the summer to finalize the program. The intervention will occur everyday for 4th and 5th math instruction. The objectives focus on foundational skills, most of which are computational. Gail Burkdoll will organize the curriculum.

A few of the middle school teachers met with the principal to tweek the incentive system. In the incentive system, students are given 30 points at the beginning of the day and strive to keep them as they follow rules and make good choices. Points are accumulated over the semester and students earn "incentives" for several levels of achievement. This year one focus is executive functioning, which centers on short and long term goals.

Communication this year will come in the form of a text message! Through the Blue Point Security System, the principal will be able to blast out text messages to certain groups of students/parents. The principal hopes the families enjoy this new form of acquiring information.

Our Facebook page has over 400 followers! Teachers will again be encouraged to post pictures of their classroom activities.

Many teachers attended the workshop to learn about the new reading series, Wonders. The teachers worked together collaboratively to align the product with our students' needs and goals. The principal loves the energy!

Class Size Information

Enrollment changes daily. The report was given out at the meeting.

Item 12A Outdoor Education approval

We're gearing up for the annual 5th grade Outdoor Education at the Little Red Schoolhouse, our 9th year there. The program will run from September 19th – 21st. New this year, they will spend the night of September 20th at Camp Sullivan in Oak Forest. The Board needs to approve overnight field trips.

Motion 19-017 by Timmons, seconded by Ristić as recommended by the superintendent for the approval of the AERO Special Education Cooperative Classroom Use Agreement.

Roll Call Vote: Yeas: Weeg, Ciota, Ristić, L. McSweeney, and Timmons

Item 12B Safety Enhancements

We've updated our visitors to the building procedures. The letter to parents is in the packet.

The superintendent is also looking forward to showing the Board the enhanced communication piece developed by Blue Point, the police pull people, for use during a crisis. It's pretty slick.

Personnel items: Hiring

Since there were no specific questions about any of the new hires we had no need to go into closed session.

There are several new hires:

Deana Brockob, ELL, 12F, .6FTE, \$35,400 + TRS
Stephanie Kelch, 5th grade, 9D, \$53,368 + TRS
Sharon Ayres, 2nd grade, 8D, \$52,735 + TRS
Michael Melvin, Language Arts, 6-8 grades, 1A, \$39,775 + TRS

The superintendent recommends the hiring of: teachers: Deana Brockob(\$35,400 + TRS, 12F, .6FTE), Sharon Ayres (\$52,735 + TRS, 8D), Michael Melvin (\$39,775 + TRS, 1A) and Stephanie Kelch(\$53,368 + TRS, 9D).

Motion 19-018 by Weeg, seconded by Ristić as recommended by the superintendent we hire the teachers as listed.

Roll Call Vote: Yeas: Weeg, Ciota, Ristić, L. McSweeney, and Timmons

Personnel items: Ratification of the Collective Bargaining Agreement

The details of the Agreement were shared last month.

The superintendent recommends the ratification of the 5 year Collective Bargaining Agreement reached with the Willow Springs Council of Teachers with 2.75% increases in years 1, 3 and 5 and 2.5% increases in years 2 and 4.

Motion 19-019 by L. McSweeney, seconded by Timmons As recommended by the superintendent we accept the ratification of the 5 year Collective Bargaining Agreement reached with the Willow Springs Council of Teachers with 2.75% increases in years 1, 3 and 5 and 2.5% increases in years 2 and 4.

Roll Call Vote: Yeas: Weeg, Ciota, Ristić, L. McSweeney, and Timmons

Item 13 Calendar Information

Item 14 Closed Session

No closed session needed.

Item 15 Final Actions

The superintendent recommends the approval of the June 24, 2018 Closed Session Minutes and to open them to the public.

Motion 19-020 by Ciota, seconded by Weeg as recommended by the superintendent for the approval of the June 26, 2018 Closed Session Minutes and to open them to the public.


Roll Call Vote: Yeas: Weeg, Ciota, Ristić, L. McSweeney, and Timmons

Item 16 Adjournment

Motion 19-021: Adjournment at 7:45 pm

Motion made by Ciota, Seconded by Timmons

Hearing no objections so moved.



President



Secretary, Pro-TEM