

**Minutes of the Meeting of the Board of Education
Willow Springs Consolidated School District No. 108
Tuesday, June 26, 2018
Willow Springs School Library**

Call to Order

Meeting called to order at 6:37 p.m.

Roll Call

Members present: Weeg, Ciota, McSweeney, Ristić, L. McSweeney, and Hawkins

Pledge of Allegiance

The Pledge of Allegiance was led by President, Mary Ellen Weeg.

Acceptance of the Superintendent's Agenda

The superintendent recommends the approval of the Superintendent's Agenda.

Motion 18-119 by Ciota, seconded by Hawkins as recommended by the superintendent for the approval of the superintendent's Agenda.

Roll Call Vote: Yeas: Weeg, Ciota, McSweeney, Ristić, L. McSweeney, and Hawkins

Audience

Lori Smuda, Principal; Carl Thomas from Baker Tilly Virchow Krause; Community Member: Dave Patterson lives at 206 E Ravine Avenue.

Financial Report

The auditor's report for the month of May is in the packet. Carl Thomas from Baker Tilly was at the meeting and answered all questions and talked about transferring the interest earned to the Ed. Fund (The resolution is 9E in the packet).

Minutes

A copy of the May 21, 2018 regular meeting minutes were included in the packets.

The superintendent recommends the approval of the minutes from the Regular Board Meeting for May 21, 2018.

Motion 18-120 by Weeg, seconded by L. McSweeney as recommended by the superintendent for the approval of the minutes from the Regular Board Meeting on May 21, 2018.

Roll Call Vote: Yeas: Weeg, Ciota, McSweeney, Ristić, and L. McSweeney

Abstain: Hawkins

Consent Agenda

The superintendent recommends the approval of the consent agenda.

Motion 18-121 by Weeg, seconded by L. McSweeney as recommended by the superintendent for the approval of the consent agenda.

Consent #1

The superintendent recommends the approval of the payroll and the approval of the bills in the amount of \$423,119.40 (7A-1-2-3), the reimbursement of the Imprest Fund in the amount of \$574.26 (7B) and approval of the Activity Fund balance of \$40,577.18 (7C) for the month of June 2018.

Consent #2

The superintendent recommends the approval of the financial report of the auditor for the month of May 2018. Fund balances: Educational: \$3,246,890; Operations & Maintenance: \$637,323; Debt Service: \$620,034; Transportation: \$279,927; IMRF: \$273,801; Capital Projects: 0; Working Cash: \$523,103; Tort: \$689,600; and Fire Prevention & Life Safety \$484

Consent #3

Thereby be it resolved, that the Board of Education, School District 108, County of Cook, makes permanent transfer of interest from the Bond and Interest Fund, Operations and Maintenance Fund, Transportation Fund and the Working Cash Fund to the Education Fund.

Consent #4

The superintendent recommends the approval of the Prevailing Rate of Wages defined in the Prevailing Wage Act, 20, ILCS 130/00.1 et. Seq.

Consent #5

The superintendent recommends the approval of the Transportation Hazard Claim.

Consent #6

The superintendent recommends the acceptance of Adam Lee's resignation with gratitude for his service to the students of Willow Springs School.

Consent #7

The superintendent recommends the acceptance of Lisa Fridono's resignation with gratitude for her service to the students of Willow Springs School.

Roll Call Vote: Yeas: Weeg, Ciota, McSweeney, Ristić, L. McSweeney, and Hawkins

Notices and Communications

The superintendent presented the following news articles:

A-a. 0 journal articles related to National and Illinois Education Issues at this time.

A-b. 3 newspaper and related articles related to Willow Springs School District 108.

All are articles were in the Des Plaines Valley News:

DARE graduation; our 8th grade graduates and a 2018 end of the year photo.

Item 8B Legislative/SCOPE report: 4 Items.

There are 4 Alliance Legislative Reports detailing Springfield legislative actions at the end of the session. The legislature passed a budget bill, which the governor signed, that maintains the new funding formula. It also limits a salary increase a teacher/administrator may earn each year to 3% without penalty to the district. Contradictorily, they raised the minimum teacher salary to \$40K by 2022. Among annoying mandates, we are now required to allow ANY student to have \$500 in lunch debt.

Item 8C State Board of Education Correspondence: 0 Items.

Item 8D Illinois Association of School Boards Correspondence: 0 Items.

Item 8E AERO Correspondence items: 0 Items.

Item 8F EBC Health Insurance Co-op Correspondence items: 0 Items.

Item 8G Village of Willow Springs Correspondence: 0 items.

Item 8H County Clerk Correspondence: 0 items.

Item 8I Intermediate Service Center Correspondence: 0 items.

Item 8J Township Treasurer Correspondence: 1 item.

Ken Getty was named the new Lyons Township School Treasurer. His promotion takes effect July 1.

Item 8K

Superintendent Correspondence Received: 0 items.

Superintendent Correspondence Sent: 2 items.

A copy of the letters sent to both Virginia Kriho and Nicole Pokrzywa after their questions and statements at the May Board meeting. To date, the superintendent has not heard from either of them.

Item 8K-A Freedom of Information Act Requests and Notices 3 items.

1. A request from Anthony Drabik requesting information regarding our participation in the Illinois Energy Consortium. The request was complied with.
2. A request from the Illinois Retired Teachers' Association requesting teachers retiring this school year. The request was complied with.
3. A request from Jim Cupples requesting information regarding the superintendent's contract. The request was complied with.

Special Education

Cindy reported:

Insurance increases do to claims – Maggie is looking into getting into a bigger insurance co-op – from SSBC to EBC.

Strategic Planning – do smart board technology in 2 phases.

District 123:

1. 4 Students for next year – one who's IEP states AERO.
2. Parents called AERO – heard they are closing & other misinformation.
3. Executive board talked about going to court but attorney's fees will eat up what they owe.
4. Dr. Gunnell to write a letter, approved by attorneys, to 4 parents.
5. AERO to send out press release with explanation.
6. Wait and see.

Dr. Gunnell and Maggie went to 123 meeting on “no weapons”

Dr. Gunnell's evaluation was 67.22 out of 70. 17 out of 22 respondents.

AERO and Queen of Peace Reach Agreement on Sale of Burbank Campus.

The AERO budget for FY2019 is increasing 2.6%. The increase is primarily due to health care costs and items being addressed on the AERO Strategic Plan.

The superintendent recommends the approval of the AERO Special Education FY2019 Budget as presented.

Motion 18-122 by McSweeney, seconded by Hawkins as recommended by the superintendent for the approval of the AERO Special Education FY2019 Budget as presented. Roll Call Vote: Yeas: Weeg, Ciota, McSweeney, Ristić, L. McSweeney and Hawkins

Audience Participation

Mr. Patterson asked several questions about Willow Springs School which the Board, superintendent, and principal answered for him.

Principal's Report

Principal Smuda reported:

On the last day of school, we held the Awards Day assembly. Students were awarded for their academic achievements, strong character traits, making reading goals for Accelerated Reading, and having perfect attendance. There were lots of smiles!

Next school year we are planning to create an additional math class for 4th and 5th graders similar to the LTR model. Several staff, including our new math interventionist, have been meeting since spring to create the goals, objectives, and structure of the program. They'll be writing the curriculum this summer and finalizing everything before school begins. We look forward to meeting students' needs at all levels!

The summer school program is ready to go! Students have been notified and staff hired. The first day is Monday, July 16th. Invited students must be registered to attend. There are 7 middle school students who need to attend mandatory summer school to adjust for their numerous absences or deficient grade point average.

There will be a new addition for summer school this year! Sarah Bromberger is going to run a summer band camp. It will follow the same timeframe as the academic program. Besides increasing their music playing skills, students will be enriched with music appreciation and history.

We are offering students the opportunity to use a Chromebook or iPad over the summer if they don't have internet access at home. They may come on Tuesday, Wednesday, or Thursday between 10:00 and 1:00. Parents must supervise their child(ren).

For the next school year, we plan on increasing our security procedures. Carina and Val will be using the vestibule intercom before buzzing in family members. We plan on adding a small table so parents can drop off items for their children. Also, at the end of the year, we increased our security procedures for parents attending field trips. For the next school year, we'll be asking for photo IDs before issuing visitor passes.

The principal has been working with First Student to streamline our bus service: We'll be able to switch some times in the morning to better serve our students. However, for afternoon routes, we are dependent on other districts to keep their routes on time.

Class Size Information

We await registration to get a better idea of what is going on. Unless things change radically, it's looking like we will only have 2 kindergarten classrooms next year. If that is the case, the superintendent would like to invite an AERO classroom back to meet our obligation.

The superintendent also reaffirmed the Board's commitment to small class sizes in K-2. We've worked the past 3 years to have class sizes of no more than 15 in these grades. The test data in primary seems to bear out that what we're doing is successful. We'll have a better idea after the July registration dates, but nothing for certain – at least as history tells us. At this point, the superintendent is leaning towards 3 1st grades and 3 second grades. But kindergarten looks like 2 sections, so far.

12A Policy Updates

There are several policy updates dictated by changes in Illinois law. One of the largest involves accelerated placement policies. We will need to develop protocols for considering accelerated placement of students when requested by parents. The rest of the changes are minor in nature for us. The second reading and adoption will be in August..

12B Student Handbook Revision

The superintendent and the principal are recommending very few changes to the handbook this year. Besides some price updating on lunches, etc., and changing names, we recommend the following:

- The addition of the Accelerated Placement policy.
- Clarification of existing excused and unexcused absences.
- Clarification of existing Home and Hospital Instruction.
- Addition of immigrant status as a protected class in the Bullying policies per state law.
- State law changes the timeline for review of student records when requested by a parent.
- Addition of required notices by ESSA mandates, primarily stating what exams will be used.

The superintendent recommends revising the Student Handbook as outlined.

Motion 18-123 by L. McSweeney, seconded by Hawkins as recommended by the superintendent we revise the Student Handbook as outlined.

Roll Call Vote: Yeas: Weeg, Ciota, McSweeney, Ristić, L. McSweeney, and Hawkins

Item 12C Technology Update

In an effort to continue to put more technology into the hands of students on a regular basis, we have ordered 50 additional Chromebooks for next school year. These will go to the 3-5th grades. We will be 1:1 3-8th grade this school year!

We're continuing to study policies for use of the Chromebooks. We are not ready to recommend allowing them to go home at this point.

Item 12D Vacancy Updates

We've been doing a bit more interviewing than we anticipated having to do this summer. We did find a part-time math teacher that we're excited to bring aboard. We're in the middle of second interviews for the social studies position, as well as the ELL position. That last position is also a difficult one to fill.

Item 12E Job Description

In preparing to fill the ELL position, the superintendent discovered that we did not have a job description for the position.

The superintendent recommends the adoption of the English Language Learner Teacher job description.

Motion 18-124 by Ciota, seconded by Ristić as recommended by the superintendent we adopt the job description for the English Language Learner Teacher.

Roll Call Vote: Yeas: Weeg, Ciota, McSweeney, Ristić, L. McSweeney, and Hawkins

Item 12F Custodial Projects

Besides typical summer maintenance projects around the building, we are addressing the first year items from the Life/Safety Study that Arcon performed last summer. It's mostly small electrical work with placement of smoke detectors and emergency lights. We also made the fence in the gym loft compliant with the law.

Item 12G Board Protocol

Following last month's audience participation, the superintendent recommends we talk about the Board's protocol when it has audience participation. If 10 people wanted to address the Board, if the Board allowed as much time for each speaker, it would have taken an additional 60-75 minutes.

The superintendent included the official board policy, 2:230, in the packet and pasted what's on the agenda here:

Community members are invited to share their questions, comments or concerns with the school board. When speaking, citizens should state their name and address for the record and limit their presentation to three minutes. All comments are a matter of public record and as such will be documented and recorded. Where possible, the board will answer factual questions immediately. A written response may be provided when information is not available. If a response would involve discussion of board policy or decisions which might be of interest to citizens not present at the meeting, the board may place the item on a future meeting agenda.

Additionally, board policy 2:230 permits the Board President to shorten a person's opportunity to speak. "The President may also deny the opportunity to speak to a person who has previously addressed the Board on the same subject" (2:230)

Item 13 Calendar Information

Item 14 Closed Session

The superintendent created a closed session packet with the personnel information.

Motion 18-125 by Weeg, seconded by L. McSweeney to go into Closed Session at 7:34 p.m. with the purpose of discussing personnel items.

Roll Call Vote: Yeas: Weeg, Ciota, McSweeney, Ristić, L. McSweeney, and Hawkins

Motion 18-126 by McSweeney, seconded by Weeg Board returned to open session at 8:17 p.m. Members present Weeg, Ciota, McSweeney, Ristić, L. McSweeney, and Hawkins

Item 15 Final Actions

The superintendent recommends the Non-union salary increases as presented with the exception of the principal.

Motion 18-127 by McSweeney, seconded by Weeg As recommended by the superintendent the approval of the Non-union salary increases as presented with the exception of the principal.

Roll Call Vote: Yeas: Weeg, Ciota, McSweeney, Ristić, L. McSweeney, and Hawkins

The superintendent recommends the employment of Jadda Castaneda as a Math Teacher (.6 FTE) for the 2018/19 school year at a salary of \$24,010.00 (Lane A, Step 2).

Motion 18-128 by L. McSweeney, seconded by Ciota the employment of Jadda Castaneda as a Math Teacher (.6 FTE) for the 2018-2019 school year at a salary of \$24,010.00 (Lane A, Step 2).

Roll Call Vote: Yeas: Weeg, Ciota, McSweeney, Ristić, L. McSweeney, and Hawkins

Additional Board Meeting to be set for Tuesday, July 24, 2018 at 6:30pm.

Motion 18-129 by Ciota, seconded by Hawkins that we add an additional Board Meeting on Tuesday, July 24, 2018 at 6:30pm..

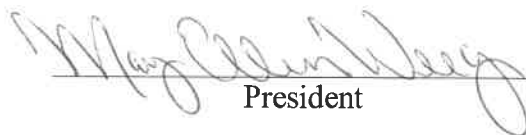
Roll Call Vote: Yeas: Weeg, Ciota, McSweeney, Ristić, L. McSweeney, and Hawkins

Item 16 Adjournment

Motion 18-130: Adjournment at 8:50 pm

Motion made by Weeg, Seconded by L. McSweeney

Hearing no objections so moved.


President


Secretary

