

**Minutes of the Meeting of the Board of Education
Willow Springs Consolidated School District No. 108
Tuesday, October 25, 2016
Willow Springs School Library**

Call to Order

Meeting called to order at 6:35 p.m.

Roll Call

Members present: Kent, Ristić (7:40), Weeg, Estrada, McSweeney, Ciota and L McSweeney

Pledge of Allegiance

The Pledge of Allegiance was led by President, David Kent.

Acceptance of the Superintendent's Agenda

Motion 17-30 by Ciota, seconded by Weeg as recommended by the superintendent for the approval of the superintendent's Agenda.

Roll Call Vote: Yeas: Kent, Weeg, Estrada, McSweeney, Ciota and L McSweeney

Audience Participation

Lori Smuda, Principal, Teachers: Desiree Overzet, Angela Wilkerson & Andrea Traut, Carl Thomas from Baker Tilly Virchow Krause

Financial Report

The Auditor's report for the month of September was in the packet. Carl Thomas was at the meeting to answer questions.

Minutes

A copy of the September 27, 2016 regular meeting minutes were included in your packet.

The superintendent recommends the approval of the minutes from the Regular Board Meeting for September 27, 2016.

Motion 17-31 by McSweeney, seconded by Kent as recommended by the superintendent for the approval of the minutes from the Regular Board Meeting on September 27, 2016.

**Roll Call Vote: Yeas: Kent, Weeg, Estrada, McSweeney, Ciota and L McSweeney
Abstain:**

Consent Agenda

The superintendent recommends the approval of the consent agenda.

Motion 17-32 by L McSweeney, seconded by McSweeney as recommended by the superintendent for the approval of the consent agenda.

Consent #1

The superintendent recommends the approval of the payroll and the approval of the bills in the amount of \$272,856.61 (7A-1-2-3), the reimbursement of the Imprest Fund in the amount of \$759.00 (7B) and approval of the Activity Fund balance of \$59,013.70(7C) for the month of October 2016.

Consent #2

The superintendent recommends the approval of the financial report of the auditor for the month of September 2016. Fund balances: Educational: \$4,262,213; Operations & Maintenance: \$603,673; Debt Service: \$831,655; Transportation: \$470,785; IMRF: \$260,027; Capital Projects: (\$110,652); Working Cash: \$475,935; Tort: \$718,079; and Fire Prevention & Life Safety \$474.

Consent #3

The superintendent recommends the acceptance of a new classroom rug donation, valued at \$119.90 from Suzanne Fox.

Consent #4

The superintendent recommends the acceptance of a refurbished iPad Mini 2, valued at \$250 from Jim Noble.

Roll Call Vote: Yeas: Kent, Weeg, Estrada, McSweeney, Ciota and L McSweeney

Notices and Communications

The superintendent presented the following news articles:

A-a. 0 journal articles related to National and Illinois Education Issues at this time.

A-b. 0 Newspaper and related articles related to Willow Springs School.

A-c. 0 Newspaper and related article related to early childhood education.

Item 8B Legislative/SCOPE report: 1 Item.

A PowerPoint presentation from the September SCOPE meeting outlining the Evidence Based Model. This is seriously being considered as a way to equitably distribute General State Aid.

Item 8C State Board of Education Correspondence: 0 Items.

Item 8D Illinois Association of School Boards Correspondence: 0 Items.

Item 8E AERO Correspondence items: 0 Item.

Item 8F EBC Health Insurance Co-op Correspondence items: 0 Items.

Item 8G Village of Willow Springs Correspondence: 0 items.

Item 8H County Clerk Correspondence: 0 items.

Item 8I Intermediate Service Center Correspondence: 1 item.

Notification of our annual Life/Safety Health Inspection on November 1, 2016.

Item 8J Township Treasurer Correspondence: 1 item.

A letter sent to Dr. Timothy Kilrea, Lyons Township High School District Superintendent, regarding the on-going legal battle between the Township Treasurer and that District.

Item 8K

Superintendent Correspondence Received: 0 items.

Superintendent Correspondence Sent: 1 item.

1. Letter explaining new Kindergarten Dismissal routine.

Item 8K-A Freedom of Information Act Requests and Notices 2 items

1. A request dated 9/26/16 from Katy Smyser at NBC Chicago inquiring about the District's use of District stock of epinephrine auto-injectors. The request was complied with on 9/27/16.

Item 9 Special Education

Cindy McSweeney had nothing to report.

Audience Participation

Principal's Report

Principal Smuda reported:

The first rotation of LTR ended on October 13th. Good news! There was almost a 97% passing rate of students for this round, and those students will advance into a higher phonetic group for round 2. The LTR program directly meets the needs of each 1st – 3rd grade student at his/her instructional level. This leveling process gives the classroom teacher more instructional time by eliminating the weekly phonetic lesson that is coordinated with the basal story.

The Student Council ran a very successful Coin for Cancer program that culminated with their own student created assembly!

Part 1: Council members set up buckets with teacher's names. Students brought in their coins and placed them in a particular bucket of a staff member. The teacher with the most money would get a pie in the face! Over \$400 was donated!

Part 2: Students were asked to wear flannel for a fall-type theme day. Raffle tickets were handed out to each student that participated. Then, at the assembly, student names were selected to participate in a few fall-fun games or throw a pie in the face. The top three “winners” were Mr. Patrick, Ms. Sosur and Ms. Dondlinger. The positive energy was high and the students demonstrated great sportsmanship!

Quarter one ends this week. The principal is planning the Honor Roll assembly that coordinates around this year’s theme “What’s Your Game Plan?”

The Mighty Acorns program has begun for the 3rd, 4th and 5th graders. Julie Vandervort, director of Little Red Schoolhouse amended the curriculum to better meet the needs of the students. Fifth grade attended on the 19th and Gail Burkdoll was impressed by the new program!

One of the district’s goals this year was to use student data to create flexible learning groups in the subjects of reading and math. Groupings have started at 2nd grade and are being implemented all the way through 8th grade! Teachers are reporting success in being able to successfully differentiate when teaching new skills.

Item 11A Class Size Information

The enrollment report was included in the packet.

Item 12A Library Update

Each year, the Board receives an update on new library happenings. Lois Popish is working this year to develop genre lists of the fiction collection: mystery, science fiction, horror, etc. The plan is to publish the lists this year so the students can easily locate the books. Lois is also considering shelving the books according to the lists.

Item 12B Policy Updates, Second Reading and Adoption

From September 2016:

In looking at the packet, it would appear that there are several updates. Actually, nearly all of them were changes in exhibits, procedures or footnotes. There is really nothing to talk about here

The superintendent accidentally left out changes to 6:130 in the last set of updates. This policy talks about developing gifted education programs should the State provide grants for it. The State doesn’t provide grants for this, but the superintendent thought it would be best to keep the policy up to date just in case it ever happens again.

The superintendent recommends the adoption of policies: 2:70, 6:100, 6:130; 6:235, 7:10, and 7:270. 7:340, 8:90, 8:110

Motion 17-33 by McSweeney, seconded by Weeg as recommended by the superintendent to adopt the policies as listed.

Roll Call Vote: Yeas: Kent, Weeg, Estrada, McSweeney, Ciota and L McSweeney

Item 12C Staff Holiday Activities

In the past, the Board has graciously hosted a holiday party for staff members. A few years ago, we changed things up and had a cocktail party right after school instead of dinner and it was wildly successful. The cost should be similar to last year, right around \$1,000 total for the District. Board members are very much invited to attend.

Motion 17-34 by Kent, seconded by McSweeney as recommended by the superintendent the District will pay for the staff Winter Holiday celebration up to \$17 per staff member for appetizers.

Roll Call Vote: Yeas: Kent, Weeg, Estrada, McSweeney, Ciota and L McSweeney

Item 12D Office Winter Break Hours

The following hours are proposed for the school office over the Winter Break:

M 12/26: Closed
T 12/27: 8-2
W 12/28: 8-2
Th 12/29: 8-2
F 12/30: Closed
M 1/02: Closed
T 1/03: 8-2
W 1/04: 8-2
Th 1/05: 8-2
F 1/06: 8-2

The superintendent recommends the Winter Break office hours as presented.

Motion 17-35 by Ciota, seconded by Kent as recommended by the superintendent the Winter Holiday office hours be approved as listed with changing the closing time to noon.

Roll Call Vote: Yeas: Kent, Weeg, Estrada, McSweeney, Ciota and L McSweeney

Item 12E Copier Lease

From September 2016:

We lease our large copiers from Imagetec, and while our lease still has a year left on it, the equipment is aging and has required more service visits than we've experienced in the past. With the lease and service agreements, we are currently paying an estimated \$17,561.84 per year (estimated because of copy overage costs).

In talking with Imagetec, they are willing to release us from our current lease to upgrade our equipment with them. The new lease/service agreements would cost us an estimated \$14,654.80 per year. A substantial savings – and for better copiers. It seems like a win/win for us...

New Information:

Last month, the superintendent presented lease and maintenance agreement information from Imagetec, the company we've leased copiers from for many years. The superintendent has since obtained another quote and is waiting upon a third:

	Monthly Lease
Imagetec	\$800 for 60 months
State of Illinois Pricing	\$1,036.03 for 60 months

The superintendent excluded Maintenance Agreements (which was included in the total agreement last month) because there was no way to compare apples to apples. Imagetec is all inclusive, including all supplies. The Illinois group requires you to obtain a maintenance agreement on your own from a different vendor.

The superintendent recommends the approval of entering into a new lease agreement with Imagetec for copiers not to exceed \$10,000 per year.

Motion 17-36 by Ciota, seconded by Estrada as recommended by the superintendent the approval to enter into a new lease agreement with Imagetec for copiers not to exceed \$10,000 per year.

Roll Call Vote: Yeas: Kent, Weeg, Estrada, McSweeney, Ciota and L McSweeney

Item 12G Board Election April 2017

The next election for the School Board is Tuesday, April 4, 2017. With the exception of Cindy's seat, all the other seats are up for election either because the 4 year term is expiring or because of an appointment rather than an election.

As a result, there will be 3 seats for election in April with the term expiring in 2019 and 3 seats for election in April with the term expiring in 2021.

The superintendent will have information and forms available at Tuesday night's meeting for you. The deadline to file is around Christmas. And, the filing needs to be done with the County. While there are several steps to file, it's not difficult, and the superintendent will help you the best he can.

The superintendent hopes all Board members will consider running for a seat.

Item 13 Annual Test Score Presentation

Principal Smuda presented data from our MAP testing as well as PARCC testing.

Item 14 Calendar Information

Item 16 Closed Session

The superintendent needs to go into closed session for personnel issues.

Motion 17-37 by Kent, seconded by L McSweeney to go into Closed Session at 7:58 p.m. with the purpose of discussing personnel items.

Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada, McSweeney, Ciota and L McSweeney

Motion 17-38 by Ciota, seconded by Weeg Board returned to open session at 8:50 p.m.

Members present Kent, Ristić, Weeg, Estrada, McSweeney, Ciota and L McSweeney

Item 17 Final Actions

The superintendent recommends the approval of the September 27, 2016 Closed Session Minutes.

Motion 17-39 by Estrada, seconded by Kent as recommended by the superintendent we approve the Closed Session Minutes from the September 27, 2016 meeting.

Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada, McSweeney, Ciota and L McSweeney

Abstain:

Item 17 Adjournment

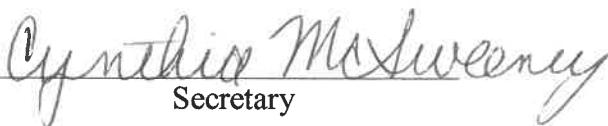
Motion 17-40: Adjournment

Motion made by Kent, Seconded by McSweeney

Hearing no objections so moved.



President



Secretary

