

**Minutes of the Meeting of the Board of Education  
Willow Springs Consolidated School District No. 108  
Wednesday, May 18, 2015  
Willow Springs School Library**

**Call to Order**

Meeting called to order at 5:32 p.m.

**Roll Call**

Members present: Kent, Ristić, Weeg, Estrada(5:50pm), and McSweeney

**Pledge of Allegiance**

The Pledge of Allegiance was led by President Kent.

**Acceptance of the Superintendent's Agenda**

**Motion 15-107 by Weeg, seconded by McSweeney as recommended by the superintendent for the approval of the superintendent's Agenda.**

**Roll Call Vote: Yeas: Kent, Ristić, Weeg, and McSweeney**

**Audience Participation**

Karen Triezenberg, Principal, Lori Smuda, Assistant Principal, Teachers

**Financial Report**

No auditor's report for this meeting as it was not complete.

**Minutes**

The superintendent recommends the approval of the minutes from the Regular Board Meeting for May 18, 2015.

**Motion 15-108 by McSweeney, seconded by Kent as recommended by the superintendent for the approval of the minutes from the Regular Board Meeting on May 18, 2015.**

**Roll Call Vote: Kent, Ristić, Weeg, and McSweeney**

**Consent Agenda**

The superintendent recommends the approval of the consent agenda.

**Motion 15-109 by Kent, seconded by Ristić as recommended by the superintendent for the approval of the consent agenda.**

**Consent #1**

**The superintendent recommends the approval of the payroll and the approval of the bills in the amount of \$151,053.55 (7A-1-2), the reimbursement of the Imprest Fund in the amount of \$224 (7B) and approval of the Activity Fund balance of \$44,638.43 (7C) for the month of May 2015.**

**Consent #2**

**The superintendent recommends that as accurate minutes exist that the closed session audio recording from October 22, 2015 be destroyed.**

**Roll Call Vote: Yeas: Kent, Ristić, Weeg, and McSweeney**

## **Notices and Communications**

The superintendent presented the following news articles:

- A-a. 0 journal articles related to National and Illinois Education Issues at this time.
- A-b. 3 newspaper and articles related to Willow Springs School.
  - 1. A Des Plaines Valley News article outlining aspects of the Board's April meeting.
  - 2. The legal bid notice for the Intruder Alert project
  - 3. The legal notice for the annual Timely and Meaningful Consultation meeting for special education services provided to private schools and home schools located in the district.
- A-c. 0 newspaper and articles related to early childhood education.

### **Item 8B Legislative/SCOPE report: 5 Items.**

- 1. Included are the last 4 Alliance Legislative Reports and a brief article about the Illinois Supreme Court ruling the 2014 pension overhaul unconstitutional. Also, note the 5/12 Legislative Report as it details several vehicles to implement the Governor's proposed property tax freeze. This would be disastrous to the District's income. The superintendent included a copy of the email he sent to the District's 4 representatives. The turn-around time was such that there wasn't time to ask the board to contact them – such is the end of the spring session in Springfield.

### **Item 8C State Board of Education Correspondence: 0 Items.**

### **Item 8D Illinois Association of School Boards Correspondence: 0 Items.**

### **Item 8E AERO Correspondence items: 0 Items.**

### **Item 8F EBC Health Insurance Co-op Correspondence items: 0 Items.**

### **Item 8G Village of Willow Springs Correspondence: 0 items.**

### **Item 8H County Clerk Correspondence: 0 items.**

**Item 8I Intermediate Service Center Correspondence: 1 item.**

1. Last month, the compliance document was shared with the Board with the deficiencies outlined. There was one certification issue, which the State has removed from the deficiencies. Also removed were the deficiencies regarding safety education for the equivalent of one class period per week – the State was not able to provide guidelines of what should be covered for 1 period per week in each grade. We are deemed Fully Recognized by the State – the highest distinction.

**Item 8J Township Treasurer Correspondence: 0 items.**

While not official correspondence, School Township Treasurer Susan Birkenmaier announced that she is retiring June 30, 2015. More change is surely coming for this office.

**Item 8K**

Superintendent Correspondence Received: 0 items.

Superintendent Correspondence Sent: 3 items.

1. A copy of the letter sent to Jim Gunnell, AERO's Executive Director reporting Cindy McSweeney as our AERO Governing Board representative. (As an aside, the superintendent has been elected President of AERO's Executive Board. The superintendent's term officially begins in July.).
2. A copy of the letter sent to Vanessa Kinder, Executive Director of the South Cook Intermediate Service Center announcing the appointments of Renée Ristić and Jesse Estrada to the Board.
3. A copy of the press release sent to the Des Plaines Valley News announcing the Open House in honor of Karen Triezenberg. The superintendent was hoping it would be in the 5/8 edition, but it didn't get in that one.

**Item 8 K-A Freedom of Information Act Requests and Notices 0 items**

**Item 9 Special Education**

Cindy stated that they are having a strategic planning meeting tonight so she will have info next month.

**Audience Participation**

No audience participation.

**Principal's Report**

Principal Triezenberg reported:

Straight "A" incentive was held on Friday, May 8<sup>th</sup>. The students went to Haunted Trails and had a pizza party. Student Council and student tutors also attended the activity. Haunted trails treated for pizza and pop. First Student paid for the bus.

The Academic Fair, art fair, ice cream social, spring band concert, and book fair were held on Thursday, May 7<sup>th</sup> from 5:30 – 8pm. We had a great turn out for the event. Valvoline sponsored the ice cream social again this year with one of their regional vice-presidents giving a hand since he was in town. We made over a \$200 profit from the ice cream social.

Eighth grade activities: Springfield trip was on Monday, May 11<sup>th</sup>; Great America was on Thursday, May 14<sup>th</sup>; the breakfast was on Friday, May 15<sup>th</sup> and graduation day is tonight, May 18<sup>th</sup> at 7pm.

Grade level picnics are planned for the next week. Hopefully the weather will continue to be nice!

The kindergarten program will be at 8:45am on Friday, May 22, 2015.

The awards program for 4<sup>th</sup> and 5<sup>th</sup> grades will follow an all school assembly in the gym on Tuesday, May 26<sup>th</sup>. The 1<sup>st</sup> – 3<sup>rd</sup> grade will be held after the 4<sup>th</sup> - 5<sup>th</sup> grade awards program (probably about 10:45am)

Letters went out to parents/guardians of Junior High Students not meeting the minimum 1.0 grade point average per class and they will be required to attend summer school. Students with excessive absences (10 or more) will also be required to attend summer school which takes place July 14<sup>th</sup> – July 31<sup>st</sup>. Fifty-five letters went out.

The 6<sup>th</sup> annual Senior Luncheon was held on Tuesday, May 12<sup>th</sup>. Kindergarten, first grade and concert band performed. Approximately 28 Seniors attended.

#### **Class Size Information**

Class sizes were reviewed.

#### **Item 12A Intruder Alert System Bid Award**

Last November at the School Board Conference in November, the Board saw a vendor that provides an intruder alert system. The system is slick: it operates like a fire alarm pull station. There would be blue pull stations throughout the building. When it is pulled, it does 3 things: notifies the police department that there's an intruder in our building; flashes blue emergency lights inside the building letting occupants know there's an intruder in the building; and it releases an announcement from our public address system for teachers to go into lockdown. The superintendent and principal were both also very impressed with the system.

We met with the vendor in December and he submitted a proposal that, all told, came to around \$40,000. (The superintendent included the original quote in the packet along with some other information.) As this was over \$25,000, it was recommended by both our architect and our attorney to go out to bid.

The Bid Opening was 5/6/15. Alas, only 1 bidder. The solo bid was from Kellenberger Electric for \$45,000. After analyzing the bid, there are 2 factors that put the bid more in line with the original quote: There's a \$5,000 allowance for unforeseen problems (which if not used would reduce the cost of the project) and a \$7,500 allowance for fingerprinting. As the project will be done when there are no children in the building, that \$7,500 comes right off the top.

The way ARCON, our architect works, is to put out a project manual with all of the specifications in it and the contractor responds with just the cost to get the job done. As a result, the superintendent didn't have anything to share with the Board, unless the Board would like to review the 300 page project manual. The wiring of the project was talked about from the original proposal information which is a summary of the project manual. ARCON used that as the starting point. The system in the Kellenberger quote is the Blue Point System we've been talking about.

ARCON recommends that the bid be accepted. The letter is in the packet.

Before the bid was analyzed, the superintendent was leaning towards recommending that we reject the bid and table the project. But learning about the \$12,500 in allowances that won't be used, the bid is in line (in fact a bit cheaper) than the original quote. As a result, the superintendent recommends that the Board accept the bid as well and we move forward with the project.

The superintendent recommends the Kellenberger Electric, Inc. bid at \$45,000 for an intruder alert system be accepted.

**Motion 15-110 by Estrada, seconded by Weeg as recommended by the superintendent that we accept the intruder alert bid from Kellenberger Electric for \$45,000.**

**Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada and McSweeney**

#### **Item 12B Polish School 2015-2016**

The superintendent has been working with the Polish School leadership for the agreement for next year. The final agreement is in the packet. The only changes are the dates the building will be used and the District allowing the use of the library as well as the gym and lunchroom. They will pay \$300 per Saturday they use the building.

The superintendent recommends the approval of the Agreement for Space Usage to The School of Polish Language, Willow Springs.

**Motion 15-111 by Kent, seconded by McSweeney as recommended by the superintendent that we approve the Agreement for Space Usage to The School of Polish Language, Willow Springs.**

**Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada and McSweeney**

#### **Item 12C Summer School 2015**

Last month the Board approved offering a Summer Step Up program as outlined below:

Grades K-7, Step – Up

Monday, July 20 – Thursday , August 6

K: 15 students  
1: 11 students  
2: 11 students  
3-4: 14 students  
5-7: 14 students

This month, the teachers need to be approved. A copy of the contract is in the packet.

The superintendent recommends Megan Henderson, Nicole Jaronczyk, Meghan Litko, Ann Musto and Ray Weissenstein be hired as summer school teachers at \$1,440 each.

**Motion 15-112 by Ristić, seconded by Weeg as recommended by the superintendent that we hire Megan Henderson, Nicole Jaronczyk, Meghan Litko, Ann Musto and Ray Weissenstein for summer school teachers at \$1,440 each.**  
**Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada and McSweeney**

**Item 13 Calendar Information**

**Motion 15-113 by Estrada, seconded by Kent to go into Closed Session at 6:15 p.m. with the purpose of discussing personnel items.**  
**Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada and McSweeney**

**Item 12I Closed Session**

The superintendent created a closed session packet with the personnel information.

**Motion 15-114 Board returned to open session at 6:20 p.m.**  
**Members present Kent, Ristić, Weeg, Estrada and McSweeney**

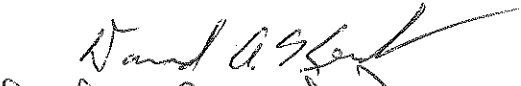

**Item 15 Final Actions**

The superintendent recommends that the Closed Session Minutes remain closed to the public.

**Motion 15-115 made by Kent, seconded by Estrada**  
**Ayes: Kent, Ristić, Weeg, Estrada and McSweeney**

**Item 16 Adjournment**

**Motion 15-116: Adjournment**  
**Motion made by Weeg, Seconded by McSweeney.**  
**Hearing no objections so moved.**

  
  
President

  
Secretary