

**Minutes of the Meeting of the Board of Education  
Willow Springs Consolidated School District No. 108  
Tuesday, October 27, 2015  
Willow Springs School Library**

**Call to Order**

Meeting called to order at 6:31 p.m.

**Roll Call**

Members present: Kent, Ristić, Weeg, Estrada, McSweeney, and Ciota

**Pledge of Allegiance**

The Pledge of Allegiance was led by President Kent.

**Acceptance of the Superintendent's Agenda**

**Motion 15-144 by Ciota, seconded by Weeg as recommended by the superintendent for the approval of the superintendent's Agenda.**

**Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada, McSweeney, and Ciota**

**Financial Report**

Nick Cavaliere was here to answer questions about the capital projects. Previously we were able to refinance bonds for these projects but we are unable to do that at this time.

**Audience Participation**

Lori Smuda, Principal, Teachers: Terry Baricovich, Margaret Schomburg along with Nick Cavaliere from Baker Tilly Virchow Krause. Lauren McSweeney, Kim Radosevich and Kristin Salgado, reporter for Desplaines Valley News were in the audience.

**Financial Report**

The auditor's report for the month of September was handed out. Nick Cavaliere was present to answer any questions.

**Minutes**

The superintendent recommends the approval of the minutes from the Regular Board Meeting for September 22, 2015.

**Motion 15-145 by Ciota, seconded by Weeg as recommended by the superintendent for the approval of the minutes from the Regular Board Meeting on September 22, 2015.**

**Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada, McSweeney, and Ciota**

**Abstain: .**

**Item 17 Closed Sessions**

The superintendent recommends the Board go into Closed Session in order to discuss appointing a new Board of Education member.

**Motion 15-146 by Kent, seconded by Ciota to go into Closed Session at 6:40 p.m. with the purpose of discussing the appointment of a new Board of Education member.**

**Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada, McSweeney, and Ciota**

**Motion 15-147 Board returned to open session at 6:50 p.m.  
Members present Kent, Ristić, Weeg, Estrada, McSweeney, and Ciota**

**Item 8 Appointment/Oath of Office of new member to fill Vacant Board seat**

The superintendent recommends the appointment of Lauren McSweeney to fill the vacant Board of Education seat with a term to expire at the April 2017 consolidated election.

**Motion 15-148 by Ristić, seconded by Kent to appoint Lauren McSweeney as the new Board of Education member.**

**Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada, McSweeney, and Ciota**

Dave Kent administered the Oath of Office, and Lauren was appointed as the new member of the Board of Education.

**Consent Agenda**

The superintendent recommends the approval of the consent agenda.

**Motion 15-149 by McSweeney, seconded by Estrada as recommended by the superintendent for the approval of the consent agenda.**

**Consent #1**

The superintendent recommends the approval of the payroll and the approval of the bills in the amount of \$286,397.56 (9A-1-2-3), the reimbursement of the Imprest Fund in the amount of \$729.65 (9B) and approval of the Activity Fund balance of \$49,866.14 (9C) for the month of October 2015.

**Consent #2**

The superintendent recommends the approval of the financial report of the auditor for the month of September 2015. Fund balances: Educational: \$4,369,430; Operations & Maintenance: \$713,040; Debt Service: \$790,090; Transportation: \$127,574; IMRF: \$213,370; Capital Projects: \$110,926; Working Cash: \$445,328; Tort: \$465,435; and Fire Prevention & Life Safety \$469.

**Consent # 3**

The superintendent recommends that as accurate minutes exist that the closed session audio recordings from March 25, 2014 Closed Session be destroyed.

**Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada, McSweeney, Ciota and L. McSweeney.**

**Notices and Communications**

The superintendent presented the following news articles:

A-a. 0 journal articles related to National and Illinois Education Issues at this time.

A-b. 1 newspaper and articles related to Willow Springs School.

1. The article in the DesPlaines Valley News about Ellen Malecki's resignation from the Board as well as the vacancy procedure.

A-c. 0 newspaper and articles related to early childhood education.

**Item 10B Legislative/SCOPE report: 1 Items.**

1. There is 1 Alliance Legislative Report in the packet. The budget is still a stalemate. The General Assembly has only met for 1 day in the past month.

**Item 10C State Board of Education Correspondence: 2 Items.**

1. Request from ISBE for the FY2015 Financial Statements so that they could go under a quality review.
2. The District's response because the audit has not been completed.

**Item 10D Illinois Association of School Boards Correspondence: 0 Items.**

**Item 10E AERO Correspondence items: 0 Items.**

**Item 10F EBC Health Insurance Co-op Correspondence items: 0 Items.**

**Item 10G Village of Willow Springs Correspondence: 0 items.**

**Item 10H County Clerk Correspondence: 0 items.**

**Item 10I Intermediate Service Center Correspondence: 2 items.**

By law, the District is required to notify the Intermediate Service Center of any Board vacancy. The superintendents' letter to Dr. Kinder and her response were in the packet.

**Item 10J Township Treasurer Correspondence: 3 items.**

1. Notification that the Board adopted the FY2016 Budget.
2. Notification directing the Interfund Transfer.
3. A memo from Susan Birkenmaier, the Township Treasurer, alerting members that the FY2015 will be late in coming because of difficulties at District 102.

**Item 10K**

Superintendent Correspondence Received: 0 items.

Superintendent Correspondence Sent: 3 items.

1. A copy of a letter sent to Ellen Malecki thanking her for her service to the students of the District as a Board member.
2. A copy of the letter sent to Alicia Lehmann that the Board approved her employment.
3. A copy of the letter sent to Molly Harnedy that her resignation was accepted by the Board.

## **Item 10 K-A Freedom of Information Act Requests and Notices 1 items**

1. Patrick McCraney from the Better Government Association requested collective bargaining and administrative contract information. The request was complied with on September 28th.

## **Item 11 Special Education**

The negotiations for District 123 to withdraw from the AERO Special Education Cooperative continue. The hope is that the settlement agreement will be sent to the member Districts in late November/early December.

Historically, we have sent our preschool students who require special education services to receive those services in an AERO program. For the past few years, we've had enough students to run our own program, at least half time. We are exploring the cost effectiveness of doing that in the 2016-2017 school year. While the superintendent is fairly confident that staffing the program will be cheaper for us to do than AERO, his concern is the startup costs of purchasing the appropriate materials, and making sure we will have a program in the following years to make continued use of those materials.

Cindy did not meet with the AERO Special Education Cooperative this month.

## **Audience Participation**

No audience participation.

## **Principal's Report**

Principal Smuda reported:

We are in the middle of Red Ribbon Week! Each day the students are encouraged to wear types of clothes that represent the theme of the day. Today was "I'm dreaming of a drug free community", so the students wore their pajamas! Also, the doors have been decorated and the School Board will vote for the top 3 themes.

The end of Quarter 1 was last Friday. Report cards will be distributed at Parent Teacher Conferences on November 9<sup>th</sup> & 10<sup>th</sup>.

Family Math Night was successful! We estimated about 120 visitors, and are hoping that they increased their "math tools" to help their children at home.

Student Council celebrated Breast Cancer Awareness last week by selling ribbons and pencils. On Friday, everyone wore pink and answered trivia questions during lunchtime.

The band played alongside the ARGO Marching Band on Friday, October 9<sup>th</sup>.

Cheerleading began on October 23<sup>rd</sup>. Kristine Bretl, the new first grade teacher, is the coach. Additionally, a new club has been created by Nicole Jaronczyk, the new kindergarten teacher. She is sponsoring the 2<sup>nd</sup> Grade Cheerleaders. Both groups will be cheering concurrently at some games in January.

Glee Club has started! This year it is sponsored by Adam Lee. First performance will be at the Holiday Program.

Mrs. Popish raffled off 2 Kindle Fires for the end of the quarter. Students that read a book and then fill out a leaf shaped form get a chance to win. The more books they read, the more chances they get!!

The principal created a classroom walkthrough form that can informally assess a teacher when observing in their classroom. It is meant to be a “snapshot” of their performance while the principal is in attendance. The principal looks for student engagement, differentiation, questioning levels, positive reinforcement, rigorous vocabulary, and classroom appearance. Her goal is for teachers to view the assessment and continue to grow in their skill sets.

### **Class Size Information**

The enrollment report was included in the packet. We are at 364 students.

### **Item 14A Sewer Replacement, East Ravine**

This project has progressed off of our property. However, the work continues in the neighborhood. There has been one day where we had about 90 minutes without water service.

### **Item 14B Library Update**

In a follow-up to last month, we’ve had great success in attracting funds for the Library eBook project. Here’s the list of donors:

Bob and Barb Swanson, \$500  
Keith Slouber, Keith’s Contracting, Inc., \$50  
Dr. Richard Geiger, \$25  
Cindy McSweeney, \$50  
Sandi Auto and Truck Repair, \$150  
McNellis and Company, \$50  
Family Vision Center, \$100  
Gentle Dental Care, \$50  
Spring Forest 2 Deli, \$50  
Arcon Associates, \$360  
Laborer’s Local Union 225, \$500  
DiCarr Printing, \$50  
Lockport Animal Hospital, \$100  
Bill Latham, \$40  
Rowell Chemical Corporation, \$500  
Dr. Frank Stout, \$500  
Willow Springs Lioness Club, \$200  
Willow Springs Lions Club, \$500  
Orland Park Lions Club, \$500  
Mt. Greenwood Lions Club, \$50  
Totaling \$4,325.00

The superintendent and Lois are working with the RAILS Library System to determine how to best access eBooks.

2 Kindle Fires were incentive prizes on Monday, October 26<sup>th</sup> for library readers.

The superintendent recommends the acceptance of \$4,325.00 in donated funds towards the Library's eBook program.

**Motion 15-150 by Ristić, seconded by McSweeney to accept the \$4,325.00 in donated funds toward the Library's eBook program.**

**Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada, McSweeney, Ciota and L. McSweeney.**

**Item 14C Family Math Night**

Our Family Math Night was well attended. Over 100 people attended. The superintendent included the program sheet from the evening in the packet.

**Item 14D Policy Updates, First Reading**

There are many footnote and insubstantial changes to the policies. The largest changes are in regards to receiving gifts to the District. The changes focus on keeping the gifts equitable between multiple buildings and among students. Not a problem for us. The one change it does make for us is for the Board to officially accept all donations – hence the motion in 14B to accept the eBook donations.

The second reading and adoption will be next month.

**Item 14E Staff Holiday Activities**

In the past, the Board has graciously hosted a holiday party for staff members. A few years ago, we changed things up and had a cocktail party right after school instead of dinner and it was wildly successful. The cost should be similar to last year, right around \$900 total for the District. Board members are very much invited to attend.

**Motion 15-151 by Kent, seconded by Weeg to pay for the staff Winter Holiday celebration up to \$16 per staff member for appetizers.**

**Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada, McSweeney, Ciota and L. McSweeney.**

**Item 14F Office Winter Break Hours**

The following hours are proposed for the school office over the Winter Break:

M 12/21, T 12/22 & W 12/23: 8-2; Closed Th 12/24 & F 12/25  
M 12/28, T 12/29 & W 12/30: 8-2; Closed Th 12/31 & F 1/1

The superintendent recommends the Winter Break office hours as presented.

**Motion 15-152 by McSweeney, seconded by L. McSweeney to approve the Winter Break office hours.**

**Roll Call Vote: Yeas: Kent, Ristić, Weeg, Estrada, McSweeney, Ciota and L. McSweeney.**

**Item 15 Annual Test Score Presentation**

Sadly, but not surprising, PARCC test scores are not available yet on a district, school or student level. Lori presented data from our MAP testing.

**Item 16 Calendar Information**

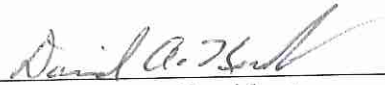
**Item Final Actions**

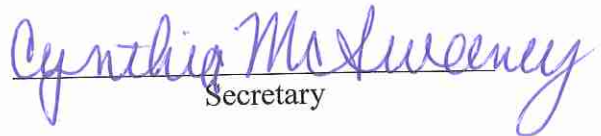
**Item 18 Adjournment**

**Motion 15-153: Adjournment**

Motion made by Estrada, Seconded by McSweeney.

Hearing no objections so moved.

  
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President

  
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Secretary