

**Minutes of the Meeting of the Board of Education  
Willow Springs Consolidated School District No. 108  
Monday, August 12, 2019  
Willow Springs School Library**

**Call to Order**

Meeting called to order at 6:34 p.m.

**Roll Call**

Members present: Weeg, Ciota, Ristić (7:07), McSweeney, Hawkins (6:36) and Bohac

**Pledge of Allegiance**

The Pledge of Allegiance was led by President, Mary Ellen Weeg.

**Acceptance of the Superintendent's Agenda**

The superintendent recommends the approval of the Superintendent's Agenda.

**Motion 20-011 by Ciota, seconded by Bohac as recommended by the superintendent for the approval of the superintendent's Agenda.**

**Roll Call Vote: Yeas: Weeg, Ciota, McSweeney, and Bohac**

**Audience Participation**

Lori Smuda, Principal; Teacher: Joy Tristano and her children and Nick Cavaliere from Baker Tilly Virchow Krause.

**Minutes**

A copy of the July 23, 2019 regular meeting minutes and were included in the packets.

The superintendent recommends the approval of the minutes from the Regular Board Meeting for July 23, 2019.

**Motion 20-012 by McSweeney, seconded by Ciota as recommended by the superintendent for the approval of the minutes from the Regular Board Meeting on July 23, 2019**

**Roll Call Vote: Yeas: Weeg, Ciota, Ristić, and McSweeney**

**Abstain: Hawkins and Bohac**

**Financial Report**

The auditor's report for the month of July was in the packet. Nick Cavaliere answered all questions

**Item 7B Presentation and Acceptance of the Tentative FY2020 Budget**

Nick Cavaliere from Baker Tilly Virchow Krause presented the tentative budget.

Taken notice that the Ed. Fund is anticipating a small increase in fund balance this year, and O&M Fund has some fund balance spending. We'll be focusing attention on the O&M fund. Of the total shortfall, remember that the \$150,000 in Capital Projects is a planned expenditure. The true shortfall is around \$170,000 across all funds. We have also purposely designed spending fund balance in Tort, Transportation, and Municipal Retirement to keep the fund balances less vulnerable to a tax appeal. The total budget is about 1.9% greater than FY19.

The process for the budget: in August, the Board approves a tentative budget and calls for a budget hearing in 30-40 days, and then adopts the budget at a regular meeting. We will hold the budget hearing as a part of the September meeting.

The superintendent recommends the acceptance of the FY 2020 tentative budget and the display of the tentative budget for a minimum of 30 days.

**Motion 20-013 by Ciota, seconded by Hawkins as recommended by the superintendent for the acceptance of the FY 2020 tentative budget and to display the tentative budget for a minimum of 30 days.**

**Roll Call Vote: Yeas: Weeg, Ciota, Ristić, McSweeney, Hawkins and Bohac**

The superintendent recommends that the mandatory budget hearing to officially approve the budget take place at 6:30 pm on September 24, 2019 and that the date and time of the meeting be publicized as set by school code.

**Motion 20-014 by McSweeney, seconded by Ciota as recommended by the superintendent That we hold the mandatory budget hearing to officially approve the budget on September 24, 2019 at 6:30 and that the date and time of the meeting be publicized as set by school code.**

**Roll Call Vote: Yeas: Weeg, Ciota, Ristić, McSweeney, Hawkins and Bohac**

### **Consent Agenda**

The superintendent recommends the approval of the consent agenda.

**Motion 20-015 by Weeg, seconded by McSweeney as recommended by the superintendent for the approval of the consent agenda.**

#### **Consent #1**

**The superintendent recommends the approval of the payroll and the approval of the bills in the amount of \$172,392.24 (8A-1-2), the reimbursement of the Imprest Fund in the amount of \$125 (8B) and approval of the Activity Fund balance of \$45,425.30 (8C) for the month of August 2019.**

#### **Consent #2**

**The superintendent recommends the acceptance of the \$2500 donation from Robert and Barbara Swanson, Cook/Swanson family funding the Soozy Q Helping Hands Fund in Honor of their late daughter, Sue Cook.**

#### **Consent #3**

**The superintendent recommends the destruction of the audio recordings from Closed Session meeting of November 28, 2017 and January 23, 2018 as written record of those sessions exist.**

**Roll Call Vote: Yeas: Weeg, Ciota, Ristić, McSweeney, Hawkins and Bohac**

### **Notices and Communications**

The superintendent presented the following news articles:

A-a. 0 journal articles related to National and Illinois Education issues.

A-b. 0 newspaper and related articles related to Willow Springs School District 108.

A-c. 0 Newspaper and related articles related to early childhood education.

**Item 9B Legislative/SCOPE report: 0 Items.**

**Item 9C State Board of Education Correspondence: 0 Items.**

**Item 9D Illinois Association of School Boards Correspondence: 0 Items.**

**Item 9E AERO Correspondence items: 0 Items.**

**Item 9F EBC Health Insurance Co-op Correspondence items: 0 Items.**

**Item 9G Village of Willow Springs Correspondence: 0 items.**

**Item 9H County Clerk Correspondence: 0 items.**

**Item 9I Intermediate Service Center Correspondence: 0 items.**

**Item 9J Township Treasurer Correspondence: 0 items.**

**Item 9K**

Superintendent Correspondence Received: 0 items.

Superintendent Correspondence Sent: 2 items.

1. The superintendent's annual letter to the staff welcoming them to the new school year.
2. Copy of the letter sent to the local businesses asking them to be watchful for our kids.

**Item 9K-A Freedom of Information Act Requests and Notices 0 items.**

**Special Education**

The AERO Governing Board has not met since the July meeting.

**Principal's Report**

Principal Smuda reported:

All staff are Excited for Kickoff ready for the students to return.

38 of the 43 Kindergarten students came to the kindergarten meeting

**11A Class Size Information**

Enrollment changes daily. The enrollment as of Thursday morning, 8/8 was in the packet. The total number went up about 10 since then. There are still 14 students not registered who we expect to return.

**Item 12A Outdoor Education approval**

We're gearing up for the annual 5<sup>th</sup> grade Outdoor Education at the Little Red Schoolhouse, our 10<sup>th</sup> year there. The program will run from September 18-20. They will spend the night of September 19 at Camp Sullivan Oak Forest. The Board needs to approve overnight field trips.

**Motion 20-016 by Hawkins, seconded by Ciota as recommended by the superintendent the approval of the annual 5<sup>th</sup> grade Outdoor Education trip to the Little Red Schoolhouse in Willow Springs, September 18-20, 2019 with an overnight stay on September 19, 2019 at Camp Sullivan in Oak Forest.**

**Roll Call Vote: Yeas: Weeg, Ciota, Ristić, McSweeney, Hawkins and Bohac**

**Item 12B TIF2 Update**

Following last month’s meeting, and the direction given to Greg and myself, we were able to get the items the Board needed added to the Agreement – they were small in nature: allowing the District the opportunity to object to the Development Plan (it hasn’t been seen yet), the inclusion of an exhibit outlining the process for payment.

Both the Village and the District have signed the deal. The final Agreement was in the packet.

**Item 12C School Resource Officer**

With the short 2 weeks since the last Board meeting, and the start of school, the superintendent has not had much opportunity to work on this.

However, we will have an officer in the building for the KickOff event on 8/13 as well as for the first 2 days of school. We also have an officer during the late Registration on August 1<sup>st</sup>.

**Calendar Information**

**Item 14 Closed Session**

Board needed to go into closed session to discuss probable litigation, personnel, discipline issues and school security measures.

**Motion 20-017 by Weeg, seconded by McSweeney to go into Closed Session at 7:20 p.m. with the purpose of discussing probable litigation, personnel, discipline issues and school security measures.**

**Roll Call Vote: Yeas: Weeg, Ciota, Ristić, McSweeney, Hawkins and Bohac**

**Motion 20-018 by Weeg, seconded by Hawkins Board returned to open session at 7:42 p.m.**

**Roll Call Vote: Yeas: Weeg, Ciota, Ristić, McSweeney, Hawkins and Bohac**

**Item 15 Final Actions**

The superintendent recommends the approval of the minutes of the July 23 & August 12, 2019 Closed Session and to keep them closed to the public.

**Motion 20-019 by Weeg, seconded by Hawkins to approve the minutes of the May 23, 2019 and the June 2, 2019 Closed Session and to keep them closed to the public.**

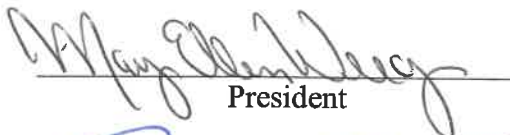
**Roll Call Vote: Yeas: Weeg, Ciota, Ristić, McSweeney, and Patrick**

**Item 16 Adjournment**

**Motion 20-020: Adjournment at 7:44 pm**

**Motion made by Weeg, Seconded by Hawkins**

**Hearing no objections so moved.**

  
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President

  
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Secretary